



MURANG'A UNIVERSITY OF TECHNOLOGY
OFFICE OF REGISTRAR - ACADEMIC AND STUDENT AFFAIRS

PO BOX 75-10200
MURANG'A
Tel. 0705 939 269

Email: admissions@mut.ac.ke
or registrar-asa@mut.ac.ke

19TH OCTOBER, 2020

NOTICE TO ALL FIRST YEAR (2020/2021 COHORT) STUDENTS

SUSPENSION OF ONLINE CLASSES

This is to inform all first year students that online classes from **Wednesday, 21st October, 2020** to **Friday, 23rd October, 2020** have been suspended.

This is to allow students to travel to the University for face to face registration.

Thank you.

DR. RICHARD JUMA, Ph.D.

REGISTRAR - ASA

Copy to:

Vice Chancellor
Deputy Vice Chancellor (ASA)
Deputy Vice Chancellor (F&D)
Deans of Schools
Director, Quality Assurance and Performance Management
Ag. Director, ICT
Ag. University Examination Officer



MUT IS ISO 9001:2015 CERTIFIED



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REGISTRAR (ASA)
MURANG'A UNIVERSITY OF TECHNOLOGY

21 OCT 2020

14TH OCTOBER, 2020

NOTICE TO ALL FIRST YEAR STUDENTS (2020/2021 COHORT)

P. O. Box 75-10200, MURANG'A
TEL: 0705939269, Email: registrar-asa@mut.ac.ke

INSTRUCTIONS

As you prepare to report for face to face learning, the University wishes to communicate to all first years as follows;

1. REGISTRATION

ONLY students that have not registered online are required to proceed to the assembly hall for registration. Students who registered online are to proceed to Medical form submission desk then to ID photo capture.

2. Accommodation

University accommodation facilities are now **fully booked**. Students who did not secure places in the University hostels should book for off-campus accommodation.

A list of recommended off campus accommodation facilities and their contacts has been posted on the university website; www.mut.ac.ke.

Students who have secured university accommodation shall be shown to their rooms after ID Photo capture.

3. Registration Documents

Ensure that you bring with you the following dully filled forms;

- i. **ADM 01** Letter of Acceptance/Non acceptance
- ii. **ADM 02** Students' Regulation Declaration
- iii. **ADM 03** Accommodation Declaration Form
- iv. **ADM 04** Students' Medical Entrance Examination
- v. **ADM 05** Emergency Operation Form
- vi. **ADM 06** Students' Data Sheet
- vii. **ADM 07** Course Acceptance Declaration
- viii. **ADM 08** Application for Hostel Accommodation
- ix. **ADM 09** Students Personal Details Form

Bring with you also copies of your **ID/Birth Certificate, KCSE Result Slip and Leaving Certificate**

PLACE THE ABOVE DOCUMENTS IN A SEALED ENVELOPE; INDICATE YOUR NAME AND REGISTRATION NUMBER ON THE TOP AND PLACE IN THE BOXES SITUATED AT THE



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ENTRANCE.

4. STUDENT ORIENTATION

There shall be mini student orientation at the sports field as follows;

S/No.	School	Orientation Date	Time
1.	School of Pure, Applied and Health Sciences	Thursday, 22 nd October 2020	9.00 am – 11.00am
2.	School of Computing and Information Technology	Thursday, 22 nd October 2020	2.00pm – 4.00pm
3.	School of Education	Friday, 23 rd October 2020	9.00am. – 11.00am
4.	School of Humanities and Social Sciences	Friday, 23 rd October 2020	12.00pm – 2.00pm.
5.	School of Engineering and Technology	Friday, 23 rd October 2020	3.00pm – 5.00pm
6.	School of Business and Economics i. Bachelor of Commerce ii. Bachelor of Agribusiness Management And Entrepreneurship	Monday , 26 th October 2020	9.00 am – 11.00 am
7.	School of Business and Economics i. Bachelor Of Science (Human Resource Management) ii. Bachelor Of Science (Procurement And Supplies Management) iii. Bachelor Of Science (Entrepreneurship And Small Enterprises Management)	Monday , 26 th October 2020	12.00pm – 2.00pm
8.	School of Hospitality and Tourism Management	Monday , 26 th October 2020	3.00pm – 5.00pm

5. Covid 19 Prevention Protocols

Students are expected to strictly adhere to the guidelines put in place and non-adherence shall not be accepted. These guidelines include;

- i. Proper wearing of face masks at all times,
- ii. Frequent hand washing with soap and running water for 20-30 seconds,
- iii. Observe respiratory etiquette (use the elbow while coughing or a disposable tissue),
- iv. Maintaining a social distancing of 1 – 1.5 meters



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v. Seek treatment promptly when you feel unwell.

NOTE: ONLY STUDENTS ARE ALLOWED INTO THE UNIVERSITY COMPOUND.

In case of any challenges contact our ICT team via <http://helpdesk.mut.ac.ke> or email helpdesk@mut.ac.ke. Or contact the admissions office via registration@mut.ac.ke or 0705939269.

Thank you.


DR. RICHARD JUMA, Ph.D.

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Deputy Vice Chancellor (F&D)
Deans of Schools
Ag. Finance Officer
Ag. Dean of Students
Director, Quality Assurance and Performance Management
Ag. Director, ICT
Ag. Director, CAS
Ag. CMO
Ag. CSO
University Time Tabling Officer

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21 OCT 2020

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