

## MANUSCRIPT SPECIFICATIONS AND SUBMISSION GUIDELINES

- a. The full paper should be emailed to [conference@mut.ac.ke](mailto:conference@mut.ac.ke).
- b. Name of author(s), affiliations, email and telephone contacts, with the corresponding author indicated in a footnote must be provided.
- c. The full paper should be 3000-8000 words (6-16 pages) prepared in Times New Roman, size 12 font, spacing of 1.5 and in editable format (word format).
- d. The abstracts should be in a continuous paragraph of 250-350 words and include 3-5 keywords.
- e. **Subdivision - numbered sections**

Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1. (then 1.1.1., 1.1.2., ...), 1.2., etc. (the abstract is not included in section numbering). Any subsection may be given a brief heading. Each heading should appear on its own separate line.

### **1. Introduction**

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

### **2. Methodology**

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described.

### **3. Results and Discussion**

Results should be clear and concise. This section should also explore the significance of the results of the work, not repeat them. Therefore, a combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

### **4. Concluding remarks**

This section should extensively describe the overall findings and implications of the papers.

- f. **Acknowledgment**

This section is optional in which the authors may acknowledge the financial and technical support provided by universities or organizations.

- g. **References**

All references cited in the paper should follow the APA 6<sup>th</sup> Edition Citation Style.

- h. **Tables and Figures**

Tables and Figures should not overlap pages. Figures should be captioned as Figure 1. (indicate title of figure) etc Tables likewise, Table 1. (indicate title of table). Put the caption at the top of the table or figure.