

# MASOMO PORTAL STUDENT MANUAL

# **INSTRUCTION:**

## DO NOT CREATE MASOMO ACCOUNT

# **CONDITION:**

REGISTER YOUR UNITS IN THE STUDENT PORTAL FIRST





#### LOGIN TO MASOMO PORTAL

♦ Open a web browser and navigate to <u>https://masomo.mut.ac.ke</u> / Access

masomo portal by navigating through our website https://www.mut.ac.ke/





## TO LOGIN

Student will use their **Registration Numbers** in small letters as the **Username** and in Capital letters as the **Password**.

Example: Username: be233/2020/2021

Password: BE233/2020/2021

NOTE: Students are expected to change their passwords upon logging in their masomo portal.





# **SYNCHRONIZING THE REGISTERED UNITS**

September 2014 Septem	✓ - ∅ ×
← → C	🕶 ९ 🖻 🖈 🚺 🖪 🔇 🗄
Home Dashboard My courses	🗘 🔎 KM ~ Edit mode 🔿 🌋
Masomo Portal	SYNC MY
Click here to synchronize your Registered Units into Masomo	REGISTERED UNITS SYNC MY REGISTERED UNITS
Portal Arch by activity type or r	Upcoming events
<u></u>	Attendance 1 Monday, 11 September, 3:00 PM = 6:00 PM
No activities require action	Attendance 1 Monday, 18 September, 3:00 PM >> 6:00 PM
Recently accessed courses	Attendance 1 Monday, 25 September, 3:00 PM = 6:00 PM
	Go to calendar
	Recently accessed

Once you login, click on **SYNC MY REGISTERED UNITS** to enroll your registered units on masomo portal.

NOTE: (Student ought to have registered the units on student portal before visiting masomo portal).

My courses ×	+		<   –	٥	×
← → C A masomo.maca	she/my/courses.php	Q 🖻 ☆	• *		÷
Home Dashboard Mycourses				о <mark>км</mark> ~	î î
Masomo Portal					
		SYNC MY I UNITS	EGISTER	ED	
My courses		SYNC MY REGI	STERED UNIT	5	
Course overview					
ALL ~ Search	SORT BY COURSE NAME ~ CARD ~				
Click	on My Courses to view a list of the Registered Units				
https://masomo.mut.ac.ke/course/view.php	214=11666				Ŧ





C1

#### **USING ENROLLMENT KEY**



 $\sim$ 

Courses / Search / KOM111 Masomo Portal KKM111 Search results: 1		Confirm the Unit and	KKM111 Q
Demo Teot Sample Unit Lecturer: Kirugi Kenan Category: SEMESTER 1 2023/2024		Click on it	
MUT ODEL	INFO	CONTACT US	GET SOCIAL
n, Distance and eLearning (ODeL) Directorate was blished in the year 2020. The Creation of the ctorate was borne out of University' cogent desire to rhead access to quality higher education through nology enabled learning and provide innovative ortunities to comelement the face-to-face teaching and	MUT Website ODeL Website Student Portal ICT Helpdesk MUT Web Conference	P.O. Box 75-10200 Murang'a, Kenya S Phone: +254-746 487 175 / +254-798 959 217 S E-mail: <u>odel@mutac.ke / ictstaff@mutac.ke</u>	F 🖗 🔽 🚭

Masomo Portal : Search results × +

C1







given by your Lecturer

### **CHOOSING GROUPS**

😰 Course: Demo Test Sample Unit 🗙 🕂	✓ - Ø ×
← → C a masomo.mut.ac.ke/course/view.php?id=11666	९ 🖻 🖈 🛛 🗷 :
Home Dashboard My courses Site administration	A 🗘 🔣 - Edit mode 💽 📩
Demo Test Sample Unit	
E Course Settings Participants Grades Reports	More ~
✓ General	Collapse all
	ick to choose the
Announcements	to.
✓ Topic 1	
Murang'a University of Technology	(Mark as done)
Lecture Class	(Mark as don ?
	~ - ¤ ×
← → C â masomo.mut.ac.ke/mod/choicegroup/view.php?id=18542	
Home Dashboard My courses Site administration	
CLICK HERE TO CHOOSE YOUR GROUP	
Group choice Settings View 1 responses More ~	
MARK AS DONE	
	View 1 responses
Choice Group SHOW DESCRIPTIONS Members / Group	
O GROUP A 1/10	Make choice of
O GROUP B O/	your group and save
O GROUP C 0 / 10	Jour group and suite
SAVE MY CHOICE	
	<b>?</b>
MUT IS ISO 9001: 2015 & ISO/IEC 27001:2013	3 CERTIFIED