#### **General conditions:**

(a) The contract shall be read in conjunction with the Industrial Training Act

Cap 237 Laws of Kenya.

#### **Specific Conditions:**

## (a) The Industrial Attachee shall:

1. Obey and observe all industrial/site safety rules and regulations;

2. Serve the employer diligently and obey all lawful instructions of the employer;

3. Not divulge any of the employer's classified information;

4. Not absent himself/herself during normal working hours without the

permission of the employer;

5. Not engage in any other form of employment during working hours;

6. Attend such classes or take such correspondence courses as the employer may require;

7. Avail himself/herself for continuous assessment by authorized persons to determine his/her achievement;

8. Complete all assignments given by the trainer on time;

9. Maintain the insurance cover for the period of attachment; 10. Cooperate with fellow employees at work.

## (b) The Employer shall:

1. Give the attachee proper induction and orientation of the Organization;

2. Place the attachee under a qualified and competent trainer;

3. Provide necessary tools/equipment and materials during the period of

attachment;

4. Provide the best possible and diversified experience to the attachee.

5. Assess the attachee using the provided assessment criteria and guidelines.

6. Furnish NITA with reports on progress and conduct of the attachee on the prescribed Form(s) and format.

7. Provide necessary security and protection to the attachee.

8. Allow adequate access by the supervisor to assess the attachee.



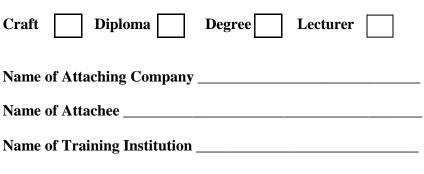
ENHANCING SKILLS.

NITA/IT/IAAI/F/08

# **Industrial Attachment Contract**

The Industrial Training Act Cap 237 Laws of Kenya

# Level of Contract



This Contract is to be submitted in duplicate to the Director General of Industrial Training

Employer's Copy	
NITA's Copy	

NITA Contract Reg. No\_\_\_\_\_



The parties to this contract are the Attachment Provider, the Attachee and the Training Institution	<b>PART C</b> . To be signed by the Attachment Provider Name of Attachment Provider	
PART A. To be signed by the Attachee	Postal Address Code Town	
Name (as it appears in ID Card)	Physical Address (Street/Rd) Region	
ID Card No (attach copy) College Adm No	Telephone: Email: Fax:	
Gender Telephone No	Name of Officer in charge of Training Tel:	
Postal Address Code Town	Signed by (Name) Designation	
Course of Study Level of TrainingSigned by the said attachee DateDuration of Attachment: No of Months From To:Insurance Details: Company Policy No. (Attach Copy)The above named agrees to serve the attachment provider as an attachee for the term of the attachment in order to learn the trade and gain practical exposure in the relevant skill areaPART B. To be signed by the Training Institution Name of Institution _MURANG'A UNIVERSITY OF TECHNOLOGYPostal Address75 Code10200 Town _MURANG'A	MD/General Manager/HRM/Any       Signed and Stamped Date       PART D. For NITA use only.       Recommended Not Recommended       Name of Officer Designation       Signature Date       Approved Not Approved	
Physical Address (Street/Rd) Region MURANG'A TO Telephone: Email: info@mut.ac.ke Fax: DR. OGILA K.O.	WN Director General of Industrial Training   Date	
Name of ILO/ Placement Coordinator: Tel: Signed by (Name) <u>DR. OGILA</u> Designation <u>PLACEMENT</u> COORD. (Principal/Dean HoD/ILO/Placement Coordinator/Any Other		

Date 22/02/2024 Signed and Stamped

Rd) \_\_\_\_\_\_ Region \_\_\_\_\_ \_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_ of Training \_\_\_\_\_ Tel: \_\_\_\_\_ Designation\_\_\_\_ (MD/General Manager/HRM/Any Other) Date only. ot Recommended Designation\_\_\_\_\_ Date pproved or General of Industrial Training ate \_\_\_\_\_ COORDINATOR INDUSTRIAL ATTACHMENTS

MURANGA UNIVERSITY OF TECHNOLOGY 22/02/2024 P.O. BOX 75-10200, MURANGA TEL: 0771463515, Email: studentsattachment@mut.ac.ke